

# CAPITALEYES

BUSINESS ADVICE FINANCIAL VISION



CAPITALEYES BUSINESS ADVICE FINANCIAL VISION PTY LTD ABN 31 058 697 019  
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## Rental Property Checklist

Property Address:				
Date Acquired:				
If this is the year of acquisition we require settlement letter from solicitors:				
Purchase Price: \$_____				
Date Available for Rent:		First Time Rented:		
Legal Title:				
Rental Property Loan such as bank, account no. and original amount borrowed & first page of statement.				
Rental Income:				
Other Income if any:				
EXPENSES:	Tick	Amount	Document	Y/N
Interest Expense:				
Body Corporate:				
Council Rates:				
Water Rates:				
Land Tax:				
Agent's commissions & Fees				

Landlord insurance				
Building insurance				
Repairs & Maintenance				
Gardening				
Cleaning				
Pest control				
Travel to inspect the property (2017 is the last year permissible)				
Quantity surveyor's report fee				
Capital Acquisitions: Date of acquisition: Item Details:				
Building Write Off: Valuation Paper: QS Report				
Depreciation: we require last year tax return				
<b>OTHER:</b>				
If first year client and rental property existed in previous year, we require previous year's tax return with all associated schedules.				
<b>SALE DETAILS</b>	<b>If property is sold in current financial year, please provide:</b>			
Date of contract exchange				
Sale price				
Real estate agent's commissions & fees				
Legal fees on sale				
Legal fees on purchase				
Stamp duty on purchase				
Capital expenditure not yet claimed				

**Taxpayers Declaration:**

I confirm that:

- I/we appoint **CAPITALEYES®** Business Advice Financial Vision Pty Ltd as tax agents to act on my/our behalf.
- The attached checklist covers the information required to prepare my income tax return for the year ended 30 June 2023 and the disclosure has been full and complete.
- I hold the documentation as discussed and will keep it for at least 5 years from date of lodgment and no date limit for capital gain purpose.

Signature of taxpayer.....

Date: ...../...../.....